



Staples® Ink and Toner Recycling Program






We make recycling an easy decision.

Put your empty cartridges into our recycling containers. We'll do the rest.

Used ink and toner cartridges, which are not disposed of properly, can pose a significant threat to our environment. By working together, we can limit the number of cartridges being sent to landfills — where they can take about one thousand years to decompose.

Staples makes it easy for you to recycle with our Ink and Toner Recycling Program.

We offer a few easy options for cartridge recycling. Choose the way that works best for your company:

Easy to recycle today:	Description	How
 <p>Preprinted Label</p>	<ul style="list-style-type: none"> • FREE self-addressed, prepaid label • Can be affixed to any boxed empty cartridge • Best if you have an empty ink or toner cartridge that you would like to send back today. 	<ul style="list-style-type: none"> • Login to StaplesLink.com® • Click on the “Recycle” link on the Ink and Toner Finder page or on the Customer Service link • Select Laser Toner or Inkjet Cartridge Recycling for the appropriate label • Print right from your desktop
Easy to recycle regularly:	Description	How
 <p>Toner Cartridge Recycling Box</p>	<ul style="list-style-type: none"> • FREE 20" x 20" x 22" self-addressed, prepaid postage collection box • Holds up to eight empty toner cartridges • Box is made up of 33% recycled post-consumer content • Best if you use more than 15 large toner cartridges per month 	<ul style="list-style-type: none"> • Add Staples Item No. 566923 to your next order
 <p>Ink Cartridge Recycling Box</p>	<ul style="list-style-type: none"> • FREE 17" x 18" x 4" self-addressed, prepaid postage collection box • Holds up to 64 empty ink cartridges • Box is made up of 35% recycled post-consumer content • Best if you use more than 15 small ink cartridges per month 	<ul style="list-style-type: none"> • Add Staples Item No. 566922 to your next order

Staples is committed to promoting environmental responsibility and protecting our natural resources. For more information about developing a recycling program for your company, **contact your Staples Account Manager.**